



STAR VISTA

Job Title: Bilingual Clinical Case Manager

Program: School Based Counseling Services

Status/Salary: Full Time (40 hours per week); Non-Exempt; \$20-24/hr, DOE

JOB REQUIREMENTS

1. Provide strengths-based, culturally-informed case management services to students at Menlo-Atherton High School via individual and group meetings, in accordance with the agency's procedures and standards of care.
2. Conduct assessments of student needs and help connect students and families to school/community resources to address their needs and strengthen student functioning.
3. Build positive relationships with MAHS students, offering support and crisis intervention on an as-needed basis.
4. Communicate regularly with MAHS support staff and other school administrators and coordinate multiple services to ensure full collaboration between all parties.
5. Maintain timely and appropriate documentation of all services.
6. Required availability during school hours (8 AM – 4 PM, Monday – Friday)

MINIMUM QUALIFICATIONS

A Bachelor's degree in Social Work, Psychology, Counseling, Education **OR** equivalent experience. One year of case management experience, preferably working with children or youth. **Due to the population we serve, the ability to provide bilingual services in Spanish is required.**

SUCCESS FACTORS

1. Enjoy working with children, youth, and families utilizing a strengths-based, trauma-informed perspective.
2. Familiarity with effective school-based interventions, including systems-based, solution-focused, and/or brief therapeutic modalities.
3. Ability to work as a member of a multidisciplinary team and collaborate with other providers at school site to ensure a high standard of care.

4. Knowledge of San Mateo County resources or experience working in a community-based setting, providing services to children, youth, and families.
5. Ability to cultivate and maintain a structured independent work schedule and function autonomously.

PROGRAM DESCRIPTION

StarVista's School Based Counseling Services provides high quality mental health services in more than 35 diverse schools throughout San Mateo County. These services include assessment, crisis intervention, individual and group therapy, as well as extensive consultation and training with teachers, parents, administration, and support staff. The goal of our services is to improve aspects of a child's life that lead to increased engagement in learning.

POSITION STATUS

Position is 40 hours/week, beginning mid-August 2019 (pending background clearance) and continuing through mid-June 2020. Part-time work hours may be available during summers. Position is non-exempt; employee will be eligible for medical, dental, vision benefits. Employee will receive PTO, including 13 paid holidays as well as personal, sick, and vacation time. Other benefits include staff wellness retreats and access to numerous free and CEU-eligible trainings.

TO APPLY

Please send a thoughtful cover letter and resume to Dr. Hazel Benigno, Program Director, at [hazel.benigno\[at\]star-vista\[dot\]org](mailto:hazel.benigno@star-vista.org).

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StarVista is a private non-profit agency in San Mateo County that provides a wide array of free and low-cost mental health and social services to support children, teens, and adults as they navigate life's challenges. More information about the agency and its programs can be found at www.star-vista.org.