



JOB POSTING

JOB TITLE: Licensed Clinical Supervisor
PROGRAM: StarVista, Training Program
DEPARTMENT: Clinical and Community Services
REPORTS TO: Clinical Director
STATUS: Part-time or Full-time, 20-40 hours/week, non-exempt
SALARY: DOE

PROGRAM DESCRIPTION:

StarVista is a community based organization committed to delivering high impact services through counseling, skill development, and crisis prevention to children, youth, adults, and families in San Mateo County. We are currently seeking a well-qualified Licensed Clinical Supervisor to supervise trainees, interns, associates, and staff from a variety of clinical disciplines.

GENERAL DUTIES / RESPONSIBILITIES:

Under the supervision of the Clinical Director, the Licensed Clinical Supervisor will provide clinical supervision to staff and interns within StarVista programs. This position is responsible for ensuring the quality of clinical services provided and all appropriate professional standards, licensing/certification and funder requirements are met. Additionally, the Licensed Clinical Supervisor is responsible for ensuring culturally competent and evidence based services are provided.

Following are the primary duties performed by the Licensed Clinical Supervisor (other duties as required):

- Provide clinical supervision, consultation and guidance to program staff and interns in addressing client management, crisis intervention, mandated reporting and other clinical matters to ensure adherence to professional standards and best practices
- Provide weekly individual and group supervision to program staff and interns
- Be available to sign off on hours toward licensure or any BBS or BOP paperwork, as appropriate
- Be accessible for emergency clinical consultation during regularly scheduled work hours and as back up during non-regularly scheduled work hours if clinician cannot reach primary clinical supervisor
- Be available to complete supervisee evaluations as required
- Promote quality assurance through chart reviews and related activities to ensure quality of services are being provided to clients
- Oversee charting and documentation to ensure Medi-Cal, County, and State standards are met
- Review and co-sign treatment plans and progress notes as required
- Attend meetings, trainings, and other program and agency-related functions as required
- Communicate with managers and directors around staff and interns' progress or any areas of concern
- Participate in inter-agency and intra-agency meetings as required

MINIMUM QUALIFICATIONS:

- Masters or doctoral degree in social work, psychology or related field
- Licensure with the California Board of Behavioral Sciences and/or Board of Psychology for a minimum of 2 years
- Completion of required Clinical Supervision training per BBS and/or BOP and ongoing maintenance of clinical supervision continuing education units.
- Knowledge of legal and ethical standards of practice, including child abuse reporting laws

- Professional ability to work collaboratively with a multi-disciplinary team
- Possess clinical skills and insight necessary for affecting positive work with clients and their families
- Broad theoretical knowledge and expertise in the practice of a variety of treatment modalities, and of diagnostic and therapeutic techniques to diagnose and solve problems in psychotherapeutic work with adults, children, adolescents, and families
- Experience working with diverse youth and families in clinical, community and school base settings
- Excellent interpersonal skills, verbal and written communication skills, and organizational skills
- Knowledge of clinical documentation (assessment, treatment plans, progress notes, etc.)
- Ability to work as part of a multidisciplinary team
- Capacity to be flexible, as needs and special events arise
- Ability to pass background clearance and clear TB test

PREFERED QUALIFICATIONS:

- Experience supervising Master and/or Doctoral level trainees, interns, and associates
- Provide training staff and interns in areas of specialization
- Experience in Medi-Cal procedures including billing and documentation
- Experience with electronic medical records, strong computer skills and proficiency with Microsoft Office applications
- Ability to travel to different StarVista sites within San Mateo County
- Bilingual Spanish/English preferred, bicultural preferred

TO APPLY: Please submit a cover letter and resume/CV to the Clinical Director, at trainingprogram@star-vista.org.

Posted March 27, 2019

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StarVista is a private non-profit agency in San Mateo County that provides a wide array of free and low-cost services to help children, teens and adults who are dealing with substance abuse, domestic violence, mental health, relationship, and communication issues. More information about the agency and its programs can be found at www.star-vista.org.