



STAR VISTA

JOB TITLE: Resident Counselor, Daybreak
DEPARTMENT: Family and Youth Transitional Services
WAGE/STATUS: DOE, Non Exempt, 20 – 40 hours a week, with Employer paid Health Benefits, mileage reimbursement

REPORTS TO: Program Manager, Daybreak

POSITION, PURPOSE AND OBJECTIVES:

To provide counseling and support to residential clients in the Daybreak program.

ESSENTIAL JOB FUNCTIONS:

1. Supervise and counsel residents in residential milieu. Supervise residents with daily activities and chores. Provide a consistent, safe, scheduled and therapeutic environment. Support residents' involvement in Daybreak program, including house duties.
2. Manage crisis situations with crisis assessment and intervention.
3. Provide ongoing independent living skills training to residents in milieu.
4. Maintain accurate records in accordance with program requirements and StarVista policy.
5. Maintain positive/professional relationship with co-workers: effective communication among staff and on shift exchanges.
6. Attend required Resident Counselor trainings and required Agency staff meetings.
7. Attend regular staff meeting, case consultation, trainings, supervision and process meetings as required.
8. Maintain positive relationships with community agencies and referral sources. Uphold professionalism with community agencies and referral sources - maintaining appropriate boundaries, ethical standards, and client confidentiality.
9. Supervise and train Relief Workers and Volunteers.
10. Light household cleaning duties
11. Perform other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

1. Ability to establish rapport with adolescents and young adults in a residential milieu.
2. Ability to relate to adolescents and young adults in a multi-cultural setting.
3. Ability to manage crisis situations

4. Ability to provide assistance with independent living skills.
5. Strong written and verbal communication skills.
6. Knowledge of residential treatment strategies and healthy parenting skills.
7. Knowledge of laws and standards related to residential treatment of minors, especially child abuse reporting laws and laws of confidentiality.
8. Knowledge of community resources, referrals and follow-up strategies relevant to clients.
9. Experience working with clients of diverse cultural backgrounds.
10. Ability to work cooperatively with team.
11. Ability to problem-solve and/or seek solutions.
12. Ability to organize time.
13. Ability to keep accurate records.

SUPERVISORY RESPONSIBILITIES

Supervises relief workers and volunteers.

WORKING CONDITIONS:

Work as part of team in a residential environment. Handle confidential information and documents, as well as crisis situations.

MINIMUM QUALIFICATIONS:

Minimum level of education is a B.A./B.S. degree, preferably in psychology, social work or related field. Extensive experience working with adolescents and young adults.

SUCCESS FACTORS:

1. Enjoys working with adolescents and young adults who may be in crisis.
2. Ability to organize, prioritize and manage multiple tasks to meet specific deadlines.
3. Demonstrated ability in working with challenging clients.
4. Flexibility in meeting changing priorities as the work requires.
5. Able to monitor the impact of services provided, and make adjustments as necessary.
6. Able to function as part of a team and possess strong interpersonal skills.

POSITION STATUS:

20 - 40 hours, per week position. Employee benefits: medical, dental, vision, life insurance and Flex Plan. Mileage Reimbursement.

All full-time employees receive medical, dental, vision, and life insurance benefits, accrue three weeks of vacation and two personal days in their first year of employment, and are eligible to participate in a Flexible Spending Account (FSA) and a 401K retirement plan. The agency recognizes 13 paid holidays annually. Flexible scheduling and telecommuting are possible. Reduced schedule can also be considered.

It is our belief that staff diversity promotes appropriate responsiveness to community needs, provides representative role models for all clientele, and improves the quality of our services in a host of ways.

Employment decisions and services provided to clients are not based on race, color, citizenship status, sexual orientation, gender identity or expression, national origin, ancestry, age, religion, creed, disability, marital status, veteran status, or any other characteristic protected by law. StarVista fully supports the Americans with Disabilities Act (ADA) and applicable state disability law.

TO APPLY: Please email a letter of interest and resume to Program Manager, Michelle Mayes at michelle.mayes@star-vista.org.